

Hanwell Town Football Club

Covid 19 Operations Risk Assessment

Covid 19 Officer – Mrs Michelle Maiden, Mr Nigel Hunt & Mr Clive Cooke In the first instance please contact Michelle on 07857 503832	Date of Assessment: As and when training/games take place	Assessment Review Date: 1st and 15th of every month
Date of last assessment – 15 November 2020		

Identify the Activity and Persons at Risk

Describe the work activity: Football matchdays and training involving 1st team & youth teams	Who might be harmed? Club staff, officials, players and spectators. Potential for vulnerable groups such as children and people with disabilities to be affected	Frequency of activity: Weekly from July to May
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This Covid 19 risk assessment is part of *Hanwell Town FC's* safety management strategy that is held within the Club's Operations Manual.

Hazard Identification	Risk Assessment			Identify Existing Controls		Action Plan		
Hazard or Potentially Hazardous Situation	Likelihood	Severity	Risk Rating	Existing Controls	Adequate	Additional Control Measures	By Whom	Action Date
Hand sanitiser to be positioned at every entry and exit location	Med	High	High	All staff to check levels on an on-going basis. Bottles to be filled at the start of any game/function	Yes	Report as required	Board	None for now
Soap dispensers to be positioned in toilets, bar and kitchen areas	Med	High	High	All staff to check levels on an on-going basis. Bottles to be filled at the start of any game/function	Yes	Report as required	Board	None for now
Sharing equipment	Very likely	Very severe	High	Coaches to stress that each player uses their own water bottle which MUST be marked	Yes	Subject to finances Club to provide individual water bottles	Coaching Staff	
Clean equipment between use	Very likely	Very severe	High	To be carried out by the coaches on site. All balls and equipment to be cleaned during session. Bibs must be cleaned after and before next session	Yes	Highlighted before each session	Coaching staff	

Hygiene Ensure players clean their hands and use alcohol based hand gel as supplied by the club	Likely	High	High	Soap available in all toilets and alcohol based hand gel supplied by the club	Yes	Increase cleaning stations if required	Coaching Staff	n/a
Activity Register to be kept Who has attended for track and trace controls	Med	High	High	Register at each location and kept for 60 days – Use App where possible	Yes	Review at Risk Assessment meeting	n/a	n/a
Activity Training session to ensure social distancing takes place	High	Medium	Medium	Match risk assessment process in place to ensure we comply with regulations at the time	Yes difficult for matches		Coaching Staff	
Activity- Training Max attendance training as per FA ruling to be in any one session including coaches	Possible	Medium	Medium	Now policy	Yes	Unlikely to have more than 30 at anyone time for training sessions		
Check list Each player/fan must confirm before entering the ground if he or she has any symptoms of Covid 19	High	High	High	To be checked when entering ground by club official	Yes	Use testing equipment where possible	Board	As required
Ensure social distancing at all times (1)	High	High	High	To be checked and enforced by club official	Yes	Information to be placed in programme	Board	At all times
Ensure social distancing at all times (2- Clubhouse)	High	High	High	To be encouraged and enforced by all club officials	Yes	Spectators and Visitors to be encouraged outside onto veranda* and round ground	Board	At all times

Hygiene and sanitation issues/failures	Unlikely	Slight	High	Ground toilets cleaned and checked prior to training/match to ensure in hygienic useable condition. Additionally Clubhouse toilets available	Yes	Appropriate		
Changing room & Showers	Very unlikely	Very unlikely	Low	Limited Access only	Yes	Subject to guidance		

* Veranda has been extended full length of front half of the Clubhouse and a second stand (standing area) is currently being constructed behind the Argyle Road stand.